

# Town of Stow

Selectmen Meeting Minutes DATE 09/12/2023

**Opening:** The Board of Selectmen meeting was called to order at 6:10 pm in Stow, Maine by Jim Wilfong.

## **Present**

**Selectmen:** Ray Ryan, Jim Wilfong

**Town Clerk:** Christine Carone **Treasurer:** Nancy Boros **Deputy Clerk:** Kathleen Panno **Road Agent:** NA

**Residents/Guests:** Rob Flint, Planning Board member and Broadband Liaison, Wayne McInnis, resident and Steve Dupuis, resident

**Approval of Agenda:** Agenda approved

**Approval of Minutes:** Minutes Approved from 08/22/2023 meeting **Selectman approve 2-0**

**Treasures Report:** (Nancy Boros)

Cash Balance: \$134,679

Our cash balance is healthy, we have not needed to draw the final \$100k on the tan note because we have delayed some large payments. Even if we have to draw on the note again, we will be repaying the note by late November as tax revenues are received. I have followed up with the USFS. Our bridge progress report has been approved and we should be receiving \$33k reimbursement for the bridgework shortly.

Warrant # 61: \$37,287.20 **Selectman approve 2-0**

In prior minutes we memorialized that the board had approved the google suites but did not indicate which price point. To get started we purchased the business starter package which costs \$42 per month. There is another package, the business standard package that would cost an additional \$500 annually (not monthly) that would provide us additional support and storage services. **Selectmen approve 2-0 the business standard package and delay the upgraded package until we feel it is necessary.**

**Clerks Business:** (Christine Carone)

No new business

**Deputy Clerk:** (Kathleen Panno)

K. Panno continues to work on the FOAA project.

## **Selectman's Reports:**

**Policy Contracts and Insurance** (Ray Ryan)

R. Ryan will work on the fee policy with Kathleen Panno.

Volunteer Insurance – tabled for now, to be discussed at a later date

**Maintenance Report:** (Carl Lindblade)

C. Lindblade is not at the meeting but sent in a proposal from AJ Sealcoating for the Town Hall Parking Lot. Cost estimate: \$3,665. **Selectmen approve 3-0 with the stipulation that the culvert at the bottom of the driveway be replaced before the sealcoating work begins.**

J. Wilfong will have the culvert replaced and the septic system riser installed as soon as possible. C. Lindblade will schedule the sealcoating.

Deferred Maintenance schedule for the Salt Shed and Town Hall – in progress. C. Lindblade will have this schedule ready in time for 2024 budget planning meetings.

C. Lindblade and R. Ryan will be meeting with K. Panno for an annual review.

### **Road Report:** (Jim Wilfong)

J. Wilfong continues to work on the roads, additional culverts will be installed, and the bridges repairs will begin shortly. The roads will be graded and rolled. J. Wilfong and N. Boros met with 3 FEMA representatives and are working on those reports.

### **Open Issues:**

Rob Flint – R. Flint is assisting the town with some computer and work. He has Google Workspace up and running. He has established emails with everyone's position – e.g., Town Clerk, Selectman, Tax Collector etc.

Rob Flint – Broadband Liaison – Rob updated the board regarding the upcoming grant submission round with Spectrum. Spectrum will not agree to holding services charges for 5 years. They have agreed to hold the charges for 2 years. He will keep the board informed when a final decision is made.

Rob Flint – Planning Board – Rob indicated that the town has an ordinance regarding campers placed on undeveloped lots. The Planning Board is reviewing and updating that ordinance.

### **New Business:**

Steve Dupuis stated that the cemeteries need to be mowed, the grass has grown significantly. J. Wilfong will contact Howard Allen and it has been mowed.

Wayne McInnis asked about the Meadow Road culverts. Jim Wilfong referred to the Sept 5<sup>th</sup> email (see attached), which outlines the culvert work on Meadow Road. Wayne McInnis asked about Ron Chute's recommendation for the culvert placement near the bridge. J. Wilfong stated he and R. Chute met at the road and reviewed the option. It was decided that though R. Chute's proposal would address some of the water issues, it was decided not to place culverts at that location. J. Wilfong stated there are two culverts on the road that are not going to be replaced. The original culverts were put in by the State. J. Wilfong stated there is no intent to put two more culverts in.

Steve Dupuis asked if the town is consulting with DOT on the road work. J. Wilfong stated he confers with Peter Coughlin, a state engineer, J. Wilfong has also spoken with bridge ranger and road ranger who work for the state regarding the bridges.

There was discussion regarding dates of upcoming Select Board meetings as C. Lindblade is unavailable for several meetings during September, October, November and all of December. The Selectman voted to keep the Tuesday September 26<sup>th</sup> meeting as scheduled, and to move the November 28<sup>th</sup> meeting to Tuesday November 21<sup>st</sup>. No additional changes. **Selectmen approve 2-0**

Next meeting will be Tuesday 9/26/ 2023 at 6:00 pm