

# Town of Stow

Selectmen Meeting Minutes DATE 04-25-2023

**Opening:** The Board of Selectmen meeting was called to order at 6:03 pm in Stow, Maine by Jim Wilfong.

## Present

**Selectmen:** Ray Ryan, Jim Wilfong, Carl Lindblade

**Town Clerk:** Christine Carone **Deputy Clerk:** Kathleen Panno **Treasurer:** Nancy Boros

**Road Agent:** NA

**Residents/Guests:** Rob Flint, Steve Dupuis

**Approval of Agenda:** Agenda approved

**Approval of Minutes:** Minutes Approved from 04/11/2023 meeting

## Treasures Report:

**Cash Balance**            **\$254,947**

**Warrant # 20**            **\$2,703.88**

**Warrant #21**            **\$839.75**

**Warrant # 22**            **\$41,044.74**

I have started the TAN application for \$300k, draw as needed, expires 12.31.2023. This is the same as last year. We are set to have the board sign the TAN on May 23, 2023.

I have signed the representation letter for the auditor and sent Hasting the legal confirmation letter. I anticipate we will get the draft report shortly.

We have experienced some user access issues while working to comply with the cyber security policy. I spoke with the MMA regarding this policy. The policy we received is a boilerplate sample that we can amend to fit our circumstances.

N Boros will attend an MMA seminar via zoom meeting on Friday. **Selectmen approve 3-0**

**Clerks Business:** There are 2 appointment papers a 3 year term for two health officers, Candice McElroy and Alison Carbone. **Selectmen approved 3-0**

## Open Issues:

Rob Flint and Ray Ryan will work on the cyber policy. Rob Flint will meet with C.Carone and NBoros to review how best to manage the office software and email correspondence.

Broadband update – Rob Flint updated the board regarding the project. Line extension grants were given for Denmark, Lovell and Fryeburg. There are no guarantees for the unserved towns including Stow. There are still project proposals from 3 groups. The grant window opens in August.

Procedures – Ray Ryan presented a template for procedures. He created a competency and awareness policy.

ARPA – The deadline for the report is April 30. Carl Lindblade will send a package documenting grant revenue and our expenditures via USPS.

**New Business**

Steve Dupris of the Cemetery Commission stated that they are placing the flags on May 6<sup>th</sup>. They also plan to place GPS tags at the cemeteries. J.Wilfong stated that he has spoken to the Forest Service about creating paths into the cemetery sites that are on the Forest Service land. At the town meeting they are hoping to have 5 members in total elected to this committee.

SAD 72 expenses – There is a residence that is partly in NH and partly in ME. The residents have claimed residency in NH, and therefore the school liability is the responsibility of the municipality and state where they have claimed residency.

**Public Comment:**

Resident expressed concern that damages to his mailbox were not reimbursed. Selectmen discussed matter in closed session.

Next meeting will be Tuesday May 9, 2023 at 6:00 pm

Minutes submitted by Nancy Boros